



आयकर निदेशालय (पद्धति)  
**DIRECTORATE OF INCOME TAX (SYSTEMS)**  
 ए आर ए सेंटर, भू-तल, ई-2 झंडेवालान एक्स  
**ARA Center, Ground Floor, E-2, Jhandewalan Extension,**  
 नई दिल्ली - 110055, New Delhi - 110055

F. No. Pr.DGIT(S)/ADG(S)-2/Insight Instructions/292/2018-19

Dated: 15.03.2019

To,

All Principal Chief Commissioners of Income-tax/CCsIT  
 All Principal Director Generals of Income Tax /DGsIT  
 All Principal Commissioners of Income-tax/CsIT/CsIT(Admin & TPS) /CsIT (TDS)  
 All Principal Directors of Income Tax/DsIT

Sir/Madam,

Subject: **GIS Dashboard– regarding**

Kindly refer to the above.

2. Insight Platform integrates a geographic information system (GIS) to capture, store, manipulate, analyse, manage, and present visualization of spatial or geographic data. GIS Dashboard provides various types of geographical visualizations for ITD users. The information is aggregated geographically (pin code, District and State wise) and is further categorized under themes.
3. GIS reports provide high-level strategic view to senior management and other stakeholders and helps them to select specific areas for more focused action.
4. The key steps to view the GIS Dashboard and sample GIS themes are given in Annexure. Kindly refer to the GIS Dashboard User Guide which is available under Resources Section on the top menu bar of Insight Portal.
4. In case of any technical difficulty, users may contact Insight Helpdesk (Helpdesk number – 1800 103 4216, Email : helpdesk@insight.gov.in).
5. This is issued with the approval of Pr. DGIT (Systems).

Yours faithfully,



(Sanjeev Singh)

Addl. Director General (Systems)-2

Copy to:

1. PPS to Chairman, Member (IT &C), Member (Admin.), Member (L), Member (Inv.), Member (R&TPS.), Member (A&J), CBDT and Pr. DGIT(Systems), New Delhi for information.
2. Nodal Officer of www.irsofficeronline.gov.in, DG systems corner, ITBA, Insight i-Library for uploading on the website.

  
 Addl. Director General (Systems)-2

**Annexure****Steps for Accessing GIS Dashboard**

1. Login to Insight Portal by entering the Insight Portal URL (<https://insight.gov.in>) in the browser on a computer connected to TAXNET. Kindly refer to Insight Instruction No. 1 for one time configuration of DNS entries for accessing Insight Portal.
2. Click on "Business Intelligence" menu item on the left menu bar of the Insight Portal to go Business Intelligence Hub.
3. Click on GIS Dashboard under the Business Intelligence Hub.
4. Select the required **Theme** and **Information Display** from the drop-down fields provided. For each theme, a set of information display will be populated.
5. Select any one **Report level** (State, District or Pincode).
6. Select the **Year** (FY/ AY) and select the appropriate filters and click on view report.
7. The dashboard will be displayed. Facility is also provided to select the desired display pattern and classification/ grouping option for customised visualization.

**Sample GIS themes**

<b>PAN-FY Themes</b>	<b>PAN-AY Themes</b>
<ul style="list-style-type: none"> <li>• Filers Monitoring</li> <li>• Filer Base Monitoring</li> <li>• Tax Base Monitoring</li> <li>• Advance Tax Monitoring</li> <li>• TDS on Sale of Property (26QB)</li> <li>• TDS on Rent of Property (26QC)</li> <li>• Self-Assessment Tax Monitoring</li> <li>• Regular Tax Monitoring</li> <li>• Tax Collection &amp; Refund Monitoring</li> </ul>	<ul style="list-style-type: none"> <li>• Filers Monitoring</li> <li>• Salary Income</li> <li>• House Property Income</li> <li>• Business Income</li> <li>• Profit Monitoring</li> <li>• Short Term Capital Gains</li> <li>• Long Term Capital Gains</li> <li>• Other Source Income</li> <li>• Gross Total Income / Return Income</li> <li>• Tax Payable &amp; Refund Monitoring</li> </ul>